

Reviewing DVC program assessments (PLOs)

- 1) Do they have an appropriate number of current outcomes, 2 or more?
 - a. If they only have one outcome → NOT APPROVED
 - b. If they have more than 10 outcomes → comment that they may want to reduce
- 2) Are the outcomes unique and well-expressed?
 - a. If the outcomes seem to similar → comment about rewriting to combine similar outcomes.
 - b. If the outcomes have grammatical errors or are not well-expressed → comment about what they should specifically change.
 - c. If the outcomes appear too simple for a program, perhaps more suited for a course → comment that they may want to consider expanding the scope of the outcome.
- 3) Do the different boxes of the action plan contain well-described, actionable items?

Program actions: should describe changes, if any, to the program's required and elective courses, as well as any changes to the PLOs (program learning outcomes) since the last assessment. It is possible that this box will not contain any past or planned changes.

Course actions: should describe changes to course SLOs needed to address missing content that may have arisen in the PLO assessment process. It is possible that this box will not contain any past or planned changes.

Alignment actions: should describe that the department reviewed the alignment matrix and should indicate whether any changes were made during that review.

Assessment actions: The departments need to be ensuring through the PLO assessment process that course level assessment topics are being assessed that address the PLO. This box should describe their plan for upcoming course SLO assessments that will address PLOs. This box should generally contain an action plan, and not state "no changes necessary", though the previous boxes may indicate that the program has been exceptionally well-aligned.

For Program Review: this box is mostly just for departments to hold onto notes about what to include in their next program review. It may be empty.

- a) If there is no indication that the department looked at course level assessment topics → NOT APPROVED
- b) If the action plan is identical to the previous cycle → NOT APPROVED
- c) If any of the boxes contain incomplete, impertinent, or incorrect information → Comment to explain what should be changed in future cycles